

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)

2012-2013



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year	2012-13
I Details of the Institution	
1.1 Name of the Institution	College of Computer Science and Information Technology, Latur.
1.2 Address Line 1	COCSIT Campus
Address Line 2	Ambajogai Road
City/Town	Latur
State	Maharashtra
Pin Code	413512
Institution e-mail address	cocsit365@rediffmail.com
Contact Nos.	02382-229191, 228646
Name of the Head of the Institution	Dr. M. R. Patil
Contact No.	02382-228646
Mobile	9422471365
Name of the IQAC Co-ordinator	Mr. I. M. Kazi
Mobile	8087133743
IQAC e-mail address	cocsit365@rediffmail.com
1.3 NAAC Track ID	

1.4 NAAC Executive Committee No. & Date: EC/55/A&A/100 dated 27-3-2011.

1.5 Website address: http://cocsit.org.in

Web-link of the AQAR http://cocsit.org.in/aqar.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.54	2011	5 Yrs.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 08/06/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2011-12 submitted to NAAC on 30-09-2012

ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-Education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12(B)

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Facility / Programme
 Arts Science Commerce Law PEI (Phys.Edu.)
 TEI (Edu) Engg. Health Sci Management
 Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University
 University with Potential for Excellence UGC – CPE
 DST Star Scheme UGC – CE
 UGC-Special Assistance Programme DST - FIST
 UGC-Innovative PG programmes Any other (*Specify*)
 UGC-COP Programmes

2. IQAC Composition and Activities

2.1	No. of Teachers	6
2.2	No. of Administrative/Technical staff	3
2.3	No. of students	1
2.4	No. of Management representatives	2
2.5	No. of Alumni	1
2.6	No. of any other stakeholder and community representatives	1
2.7	No. of Employers/ Industrialists	1
2.8	No. of other External Experts	1
2.9	Total No. of members	16

2.10	No. of IQAC meetings held	3			
2.11	No. of meetings with various stakeholders	No.	9	Faculty	4
	Non-Teaching Staff	1	Students	2	Alumni
		1	Other	1	
2.12	Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	If yes, mention the amount	---			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshop / Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 6-Day Workshop on Exchange Server for all staff members of Computer Science
- 8-Day Workshop on Communication Skills for staff members
- 6Day Intensive Workshop on Culture Identification

2.14 Significant activities and contributions made by IQAC

1. 6-Day Workshop on Exchange Server for all staff members of Computer Science
2. 8-Day Workshop on Communication Skills for staff members
3. 6Day Intensive Workshop on Culture Identification
4. Organising student enrichment programmes
5. Training and Placement
6. Strengthening the Quality of Academics

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Enhancing the Quality of Academics.	<ul style="list-style-type: none"> ▪ Successfully organized various Faculty Development Programmes to enhance the teaching ability of the staff. ▪ Implemented Teachers Diary that contains detailed information regarding the teaching plan, execution, and recording of the day wise activities of teacher.
Monitoring and evaluating the performance of the teaching-learning activities.	<ul style="list-style-type: none"> ▪ Feedback for each subject was collected from the students, industry and parents and analysed and necessary action was taken to improve the quality.
Update Website	<ul style="list-style-type: none"> ▪ Certain necessary changes were made in the websites accordingly to meet users' expectations.

Annexure - II

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other Body

Provide the details of the action taken

The college management suggested the changes in AQAR and then IQAC changed it accordingly. The college management approved the AQAR.

Part - B

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	0	0	0	0
PG	5	0	5	0
UG	5	0	5	0
PG Diploma	0	0	0	0
Advanced Diploma	0	3	0	3
Diploma	0	3	0	3
Certificate	0	3	0	3
Others	0	0	0	0
Total	10	9	10	9
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	0
Annual	0

1.3 Feedback from stakeholders*
(*On all aspects*)

Alumni Parents

Employers Students

Mode of feedback : Online Manual Co-operating Schools (for PEI)
Annexure-III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being affiliated to S. R. T. M. University, Nanded, revision / update of syllabi is done by university itself.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
40	40	0	0	0

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	6	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	6
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	20	11
Presented papers	0	0	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of Audio-Visuals for the best Teaching-Learning process
2. Use of Animations, E-Books, Class Seminars etc.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Online Multiple-Choice Questions (Technical Subjects).
2. Aptitude Exams,
3. CCTV Camera installed in Examination hall

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop -- -- --

2.10 Average percentage of attendance of students 73.57%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Sc. CS	147	40	63	6	0	0
B. Sc. SE	55	20	19	0	0	0
B. C. A	136	40	32	7	1	0
B. B. A.	8	0	1	0	0	0
B. Sc. BT	25	15	6	0	0	0
M. Sc. CS	79	43	20	5	1	0
M. Sc. SE	64	22	12	6	1	0
M. Sc. SAN	47	20	5	8	0	0
M. Sc. CM	60	25	9	6	3	0
M. Sc. BT	20	10	8	1	0	0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Evaluation of teaching learning process periodically
- Written feedback from students regarding staff performance
- Analysing the result after every term exam / unit test.
- Proposing Plan of Actions in staff meetings and forwarding the recommendations to the management.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	46
Staff training conducted by the university	0
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	40
Others	75

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	--	--	--
Technical Staff	2	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Graduate and Postgraduate students as well as newly appointed Teaching staff are motivated and encouraged to participate in various National and International conferences, seminars. Staff members are also encouraged to guide the students for their projects at Under Graduate and Post Graduate level such as “Avishkar” organized SRTMU Nanded University.
2. The college supports the faculty members to carry out the innovative research by providing financial assistance.
3. Visits are arranged for students to various research organizations. U.G. as well as P.G. students are encouraged and motivated to take part and perform experiments in small research projects and research competitions.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5	0	0	0
Outlay in Rs. Lakhs	0.64	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	0
Non-Peer Review Journals	0	2	0
e-Journals	0	0	0
Conference proceedings	1	19	0

3.5 Details on impact factor of publications:

Range Average h-index No. of in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2	UGC	575000.00	64000.00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	2	--	575000.00	64000.00

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC – SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For Colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any other (Specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring Agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of Collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		No.
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph.D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Dental Check-up
- Blood donation
- Volunteers for Traffic Control (Ganesh Festival)

Criteria – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 Acers	0	Self	1.5 Acers
Class rooms	24	0	Self	24
Laboratories	9	0	Self	9
Seminar Halls	01	0	Self	1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	4	1	Self	5
Value of the equipment purchased during the year (Rs. in Lakhs)	8.30	1.21	Self	9.52
Others	0	0	-	0

4.2 Computerization of administration and library

1. Digital Campus Software (ETH) & LAN
2. Online Attendance & SMS to Parents
3. Library SOUL & Digital Campus (ETH)
4. Online Exam Record System
5. CCTV Surveillance
6. Biometric Attendance for Staff
7. Server Administration

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	---	---	---	---	---	---
Reference Books	970	2751160	243	76791	9713	2827951
e-Books (N-List)	51000	5725	51000	5725
Journals	3	9400	3	9400
e-Journals (N-List)	2100	5725	2100	5725
Digital Database
CD & Video	910	910	...
Others (specify)	478	66827	478	66827

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	286	7	4 MBPS	---	---	1	10	---
Added	---	---	---	---	---	---	---	---
Total	286	7	4 MBPS	---	---	1	10	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Awareness Programmes on E-Learning, Technological Enhanced Learning were arranged for the staff and students.
- Training programme for office and Laboratory staff on Office Automation was conducted
- Training programme for Administrative staff on CorelDraw, Photoshop etc.

4.6 Amount spent on maintenance in lakhs

i) ICT	0.50
ii) Campus Infrastructure and facilities	5.16
iii) Equipments	2.20
iv) Others	28.34
Total	36.20

Criteria – V

5. Students Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information regarding student support service is communicated through proper display and feedback achieved regularly.
- Various orientation programmes for Students and parents are organised at the beginning of every academic and newly admitted students and their parents are made aware regarding the various student support services available in the college and the same information is published on college prospectus and the college website.
- The student members of the IQAC interact with the student council members and their peers to encourage their participation in various activities.

5.2 Efforts made by the institution for tracking the progression

- Analysis of results was done
- Remedial coaching was conducted after tracking
- Bridge / extra lectures for better understanding planned
- Tracking the progression is done by:
 - a. Monitoring academic performance by continuous evaluation
 - b. Regular monitoring of students' attendance and participation in cocurricular and extra-curricular activities.
 - c. Regular observation
 - d. Regular meetings/monitoring
 - e. Faculty involvement through counselling system.
 - f. Regular feedback from students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1374	479	00	00

(b) No. of students outside the state

4

(c) No. of international students

0

Men

No.	%
1174	63.36

Women

No.	%
679	36.64

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1305	172	3	552	2	2032	1170	178	6	499	0	1853

Demand ratio UG 1:0.52 PG 1:0.71 Dropout :15.74%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The guidance to prepare for the competitive examination is given to the students by the staff members and the experts.
- Students wish to take competitive exams are assisted through the Training and placement cell of the college.
- Different lectures were arranged to make the students competent.

No. of students beneficiaries

93

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/ IPS etc. STATE PSC UPSC Others

5.6 Details of student counselling and career guidance

Some members of teaching staff were involved in counselling of the students on some important aspects such as career, education and personality development. To increase the efficiency in the work we provided psychological counselling, career counselling to students, teachers, non-teaching staff of our organization.

No. of students benefitted

93

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	65	6	87

5.8 Details of gender sensitization programmes

The college through its women security cell initiated several programs such as Women Employment and Empowerment, self-defence training for students, lecture on legal provisions for women and their safety, Invited Lectures by the social workers for promotion of the equality of gender.
Lectures and seminars and counselling sessions were organized for both boys and girls to make them aware of the gender equality.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level International level

No. of students participated in culture events

State/University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	5887.00
Financial support from government	355	6825100
Financial support from other sources	43	164000
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs: State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

"To be one of the best colleges for teaching and research in the Field of Computer Science, Information Technology, Biotechnology & Management Science"

Mission:

1. Providing Best Possible education to our students
2. Developing the Skilled human resource
3. Enhancing Employability of students

Motto:

"Knowledge is liberation of mankind"

ऋते ज्ञानान्न मुक्ति : ।

श्रेष्ठ ज्ञानाशिवाय सुटका नाही.

6.2 Does the Institution has a management Information System

YES, we have been using Digital Campus software provided by ETH (Education To Home) as a Management Information System. The college also uses different software which are developed by our professors to make the teaching-learning effective for example- Online Examination System, Exam Record System and Attendance Record Maintenance System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Being affiliated college, we follow the curriculum prescribed by the university some of our faculty members are directly and indirectly involved in the process of curriculum development.
- Besides university curriculum we impart some certificate courses to the students to make them employable.
- Job-oriented training modules are prepared by our training and placement cell to bridge the gap between industry requirements and the university curriculum.
- Add-on Courses which are run to support the curriculum
- Teachers are encouraged to participate in seminar, conference and workshops on Curriculum Development organised by other colleges.

6.3.2 Teaching and Learning

- IQAC identifies semester-wise total number of teaching days before the commencement of the theory classes, and invites the teaching learning plans from the respective members of teaching staff.
- We promote the Use of ICT enabled teaching.
- Use of Traditional methods of teaching-learning in combination with advanced methods is encouraged
- The classrooms are under CCTV Surveillance.

6.3.3 Examination and Evaluation

At college level, we conduct:

- Chapter-wise and Assignment based Classroom Tests
- Two-unit tests per semester to measure the performance of the students
- Pre-Semester to make familiar with the pattern of the University Exam
- Online Examination System to develop the interest of the students towards the examination and to keep the pace with time.

6.3.4 Research and Development

Two University recognised research centres in the college viz. A. Computer Science Research Centre B. Biotechnology Research Centre look after and promote the research and innovation. Highly configured computer labs as well the-state-of-the-art equipment are introduced in anticipation of the research promotion. Guest Lectures are arranged to motivate the students and teaching staff for research, college level different research competitions are arranged.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- We are making use of ICT in library, office and in teaching learning process.
- The college is equipped with 223 computers, 06 dot matrix printers, 02 laser printer, LCD and allied audio video aids.
- Internet connection of 100 mbps bandwidth is provided.
- Library, ICT and physical infrastructure / instrumentation
- Up gradation of WI-FI for internet access
- Question bank for theory papers, for entrance examination is available in central library
- Regular addition of latest books and journals
- E-books and e-journals
- Laboratories are well equipped.
- The state-of-the-art infrastructure such as the location of the college is in the heart of the city and easily accessible to the students.
- Indoor and outdoor sports facilities are provided.
- Common room and Hostel facilities are provided.
- Two auditoriums (Open and Closed) of 300 sitting capacity of each are made available for students and for conducting various programmes.

6.3.6 Human Resource Management

Human Resource Management

- We follow decentralized administration system and give a total functional freedom to the head of respective department with 100% transparency in every actions taken
- Study Leaves for faculties pursuing M.Phil./Ph.D.
- Necessary Increments are given at various levels.

6.3.7 Faculty and Staff recruitment

The members of faculty and staff are recruited in accordance with the rules and regulations laid by S. R. T. Marathwada University, Nanded and Local Management Committee of the college.

6.3.8 Industry Interaction / Collaboration

- The college management with the intention to make the students employable realized and decided to extend the industrial and academic collaboration.
- As a result of this we have made academic collaboration with Wipro.
- To develop strategies, encouraging industry academia collaboration through establishment of industry academia committee Collaboration with industries and other colleges
- Arranging industry academia meets every year To arrange industrial visits and encourage research projects in collaboration with industry

6.3.9 Admission of Students

- We give the advertisement for the admission in local newspapers as well as on college website and give the admissions to the students strictly as per the university rules and regulations laid by the university.
- Online and offline application forms are available for students inside and outside state.
- For unbiased selection procedure full of transparency in the admission process is followed
- Student counselling was done for admission and selection of particular subjects and specializations by the members of the staff.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ▪ Leave benefits ▪ Assistance to avail loan ▪ Advance Salary Facility ▪ Wi-Fi Facilities available ▪ Tea Facility ▪ Financial support for presenting paper at national/ international conferences ▪ Incentives for publication of article/ research papers in journal
Non-teaching	<ul style="list-style-type: none"> ▪ Assistance to avail loan ▪ Free of cost uniforms non-teaching staff ▪ Contributory provident fund ▪ Petrol Allowance
Students	<ul style="list-style-type: none"> ▪ Computer with internet access free of cost. ▪ Counselling centre ▪ Felicitation by awards/prizes. ▪ Earn & learn scheme ▪ Hostel facility for girls only ▪ Lift Facility for Handicapped students. ▪ Mess facility

6.5 Total corpus fund generated

84000/- Rupees

6.6 Whether annual financial audit has been done

Yes



No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SRTMU, Nanded	Yes	Internal Audit Committee
Administrative	Yes	SRTMU, Nanded	Yes	Internal Audit Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University appoints **Joint Centre Superintendent** to take care of smooth conduct of examinations.
- University appoints **External Senior Supervisor** to monitor the examinations.
- Surprise visits of **University Squad Team** are happened in college at regular intervals.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Our university gives us the freedom to form academic calendar, committee formation, and to arrange curricular and extracurricular activities for the students.

6.11 Activities and support from the Alumni Association

- “Alumni Meet” is held every year for exchanging innovative ideas and information.
- Necessary changes are made according to feedback received from alumni and corporate personnel.
- For academic project, guidance and evaluation is done by alumni.
- A registered Alumni Association of the college helps to arrange Placement Drives by making use of their contacts in the industry and some of the alumni address the college students on varies technologies which are being used by the industry.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Meeting is conducted every year for all the courses.
- Feedback is taken from parents on curriculum of the programme and the teaching and learning process.
- Efforts are being made for strengthen parent teacher association and their active involvement in growth of the institute.

6.13 Development programmes for support staff

- Staff Orientation programme
- Employee Provident Fund
- Free health check up

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation and cleanliness drive through NSS activities like
- Organized lecture of experts on this topic in NSS special camp and in college
- Laboratory waste categorization and disposal
- Use of CFL lights to save electricity

Criterion – VII

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Appointed of academic coordinator
- Teaching learning sessions for newly appointed staffs introduced.
- Use of ICT in the classrooms

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the plans chalked out during the beginning of the year as mentioned in 2.15 were completed successfully

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practices of the Institution*
1. Online Examination
2. Clean Campus

Annexure - V

7.4 Contribution to environmental awareness / protection

- Environmental Club
- Campus Cleaning, Saplings Placement
- Awareness programmes and guest lectures on environment for the students
- Rainwater Harvesting
- Annual Celebration of Environment Day
- Use of energy saving electrical gadgets like CFL tubes

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis of the college:

STRENGTHS:

- Highly equipped laboratories and highly configured computer systems
- Co-curricular activities enriching student personality
- UG as well as PG career-oriented skill based courses
- Central location and eco-friendly campus with beautiful surroundings
- Experienced and dedicated Faculty members

WEAKNESSES (Improvement Areas):

- Providing the trainings for students for job and providing placement at our campus
- Unavailability of qualified staff members
- Training teachers and administrative staff for handling diversity of students.

Opportunities:

- To have collaborations with national research institutes for joint research project publications
- To become an autonomous institution
- Digital classrooms
- To work with industry for betterment of the students
- To introduce career oriented skill based courses.

Threats:

- To work with industry for betterment of the students.
- Academic quality enhancement.
- Retaining the staff

8 Plans of institution for next year

- Strengthening of Laboratories with modern equipment
- More seminars and conferences will be conducted
- Administration Reforms
- Enhancing research activities
- Enhance Consultancy Services
- Short term courses in computer Science and Biotechnology will be introduced
- Promoting the staff and students for the research

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
